

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off

Organisation Name	Education New Zealand
Chief Executive	Grant McPherson
Disclosure period start	1 July 2022
Disclosure period end	30 June 2023
Agency totals check	Data and totals checked on all sheets
Chief Executive approval	This disclosure has been approved by the Chief Executive
Other sign-off	This disclosure has been approved by the members of Audit and Risk Committee

Summary of expenses	Cost in NZ\$	GST inc / exc
Travel expenses	\$79,238.67	Figures exclude GST
Hospitality	\$192.61	Figures exclude GST
Other expenses	\$4,792.94	Figures exclude GST
International Travel	\$69,615.49	Figures exclude GST
Domestic Travel	\$9,489.71	Figures exclude GST
Local Travel	\$133.48	Figures exclude GST

Gifts and benefits	Count
Number offered	2
Number accepted	2
Number declined	0



Chief Executive Expense Disclosure

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GST on costs	Figures exclude GST
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.



International Travel (including travel within NZ at beginning and end of overseas trip)				
Date(s)*	Cost in NZ\$**	Purpose of travel	Type of expense	Location(s)
3 - 10 September 2022	\$12,208.26	Attending the PIEoneer Awards 2022 in London and the 32nd Annual EAIE Conference and Exhibition in Barcelona for 16 days	Return airfares	Auckland/London/Barcelona
3 - 18 September 2022	\$2,880.37		Accommodation and meals	London
11 - 18 September 2022	\$70.99		Taxis	London
	\$3,927.25		Accommodation and meals	Barcelona
	\$1,043.27		Conference registration fee	Barcelona
	\$71.47		Taxis	Barcelona
3 - 18 September 2022	\$138.61		Dinner for 1 person in London	London
	\$19.23		Travel by train	London
	\$19.43		Travel by train	London
03 - 18 September 2022	\$4.95		Trip to London	London
	\$224.56		Taxi Gatwick airport	London
	\$1.69		Incidental Expense in Barcelona	Spain
	\$15.30		Lunch for 1 person in Spain	Spain
	\$817.23		Lunch with 7 people in Barcelona	Spain
	\$635.03		Dinner for 6 people in Barcelona	Spain
	\$15.61		Breakfast for 1 person in Barcelona	Spain
9 - 20 November 2022	\$46.81		Accompanying the Prime Minister's delegation to Viet Nam and Thailand; attending the 2022 Asia-Pacific Economic Cooperation (APEC) in Thailand and meeting with New Zealand Trade Commissioner in Singapore for 12 days	Taxi Singapore airport to hotel
9-12 November 2022	\$94.92	Dinner in Singapore		Singapore
	\$1,551.25	Accommodation in Singapore for 3 nights		Singapore
	\$28.21	Taxi to Singapore Airport		Singapore
12 - 15 November 2022	\$78.84	Dinner for 2 people in Hanoi		Vietnam
	\$2,081.41	Accommodation in Hanoi for 3 nights		Vietnam
15 - 17 November 2022	\$972.54	2 nights accommodation and meals in Ho Chi Minh		Vietnam
17 - 19 November 2022	\$1,290.26	3 nights accommodation and meals in Bangkok		Bangkok



11-17 March 2023	\$1,234.40	APAIE 2023 in Bangkok, Thailand for 8 days	Early Bird Registration for APAIE	Bangkok
	\$684.00		2 nights accommodation and meals in Singapore	Singapore
	\$42.81		Taxi from hotel to airport	Singapore
	\$6,777.43		Return Airfares	Bangkok
	\$194.53		Team Dinner for 4 people	Bangkok
	\$1,000.81		Amendment made to Ticket NO:6792941232	Bangkok
	\$56.00		Amendment fee	Bangkok
	\$1,170.41		5 nights of accommodation in Bangkok	Bangkok
14-23 April 2023	\$9,266.59	Attending the India-New Zealand Education week from 16 to 22 April 2023	Return Airfares (Auckland to Delhi; Mumbai to Wellington)	India
	\$117.95		Booking fee	India
13 April 2023	\$294.91		1 night accommodation in Auckland	Auckland
	\$39.01		Orbit Booking fee	India
14 April 2023	\$78.40		Orbit Booking fee	India
	\$100.00		Return airfares to and from Wellington	Wellington
	\$294.91		1 night accommodation in Auckland - flight turned back due mechanical issue	Auckland
15-18 April 2023	\$1,219.56		4 nights accommodation in New Delhi	India
	\$670.68		Room charges, food/beverages and service	India
19 April 2023	\$208.15		1 night accommodation in Chennai	India
20-21 April 2023	\$648.13		2 nights accommodation in Mumbai	India
	\$149.47		Dinner and beverages with ENZ India team	India
4 May 2023	\$267.11		Visa Application fee	India



27 May 2023	\$100.00	NAFSA 2023 Annual Conference from May 30 to 2 June 2023	Amendment fee for changing flight departure date from Saturday 27 May to Friday 26 May	USA/Canada
	\$207.55		Orbit Booking fee	USA/Canada
	\$56.00		Orbit Booking fee	Washington DC
28 May 2023	\$56.00		Orbit Booking fee	USA/Canada
	\$2,935.20		Airfares from Washington DC to Vancouver	USA/Canada
	\$9,200.89		Return airfares from Wellington to Washington DC, and from Vancouver to Wellington	USA/Canada
	\$119.99		Taxi charge travelling from Washington airport to the Renaissance hotel	Washington DC
	\$43.57		Lunch for 1 person	Washington DC
	\$3,121.28		9 nights of accommodation at Renaissance hotel	Washington DC
29 May 2023	\$87.09		Dinner for 1 person	Washington DC
30 May 2023	\$32.54		Lunch for 1 person	Washington DC
	\$28.20		Breakfast for 1 person	Washington DC
31 May 2023	\$47.31		Breakfast for 1 person	Washington DC
	\$29.25		Lunch for 1 person	Washington DC
	\$21.01		Breakfast for 1 person	Washington DC
1 June 2023	\$26.25		Lunch for 1 person	Washington DC
	\$77.07		Dinner for 1 person	Washington DC
2 June 2023	\$7.62		Coffee for 1 person	Washington DC
3 June 2023	\$36.50	Breakfast for 1 person	Washington DC	



18 May 2023	\$8.48	Trip to Vancouver to present to British Columbia Council for International Education (BCCIE); meeting with New Zealand Trade Commissioner for Canada and President and CEO of Commonwealth of Learning (COL)	Application fee for an Electronic Travel Authorisation to Canada	Vancouver, Canada
3 June 2023	\$4.95		Purchased fruit while travelling to the meeting	Vancouver, Canada
	\$12.18		Breakfast for 1 person	Vancouver, Canada
	\$27.98		Lunch for 1 person	Vancouver, Canada
4 June 2023	\$113.04		Dinner for 1 person	Vancouver, Canada
	\$25.08		Uber fee travelling to a meeting	Vancouver, Canada
5 June 2023	\$11.26		Coffee for 1 person	Vancouver, Canada
	\$5.58		Train ticket travelling to a meeting	Vancouver, Canada
	\$93.98		Dinner for 1 person	Vancouver, Canada
6 June 2023	\$92.18		Dinner for 1 person	Vancouver, Canada
	\$23.97		Breakfast for 1 person	Vancouver, Canada
	\$6.41		Uber driver tip - travelling to a meeting	Vancouver, Canada
	\$42.23		Uber fee travelling to a meeting	Vancouver, Canada
7 June 2023	\$19.06		Breakfast for 1 person	Vancouver, Canada
	\$47.33		Lunch for 1 person	Vancouver, Canada
	\$89.97	Uber fee from Vancouver city to Vancouver international airport	Vancouver, Canada	
25 June 2023	\$5.74	Prime Minister's delegations visit to the People Republic of China	1 Coffee prior to flying out with the Prime Minister's delegation to People Republic of China	Wellington
Subtotal - International travel				\$69,615.49



Domestic Travel (within NZ, including travel to and from local airport)				
Date(s)*	Cost in NZ\$	Purpose of travel	Type of expense	Location(s)
29 - 30 June 2022	\$78.40	Attending meetings in Auckland for 2 days	Rental car	Auckland
	\$293.04		Accommodation	Auckland
	\$27.00		Orbit booking fee	Auckland
23 - 28 August 2022	\$538.19	Travel for Sector Engagement meetings in Dunedin and Christchurch for 4 days	Return airfares	Wellington/Dunedin/Christchurch
	\$270.92		Rental car and petrol	Dunedin/Christchurch
	\$61.74		Dinner for 1 person	Dunedin/Christchurch
	\$162.61		1 night accommodation and Parking fee	Dunedin
	\$482.23		1 night accommodation and Parking fee	Christchurch
1 - 2 September 2022	\$413.33	Attending a welcoming ceremony for international students hosted by the University of Auckland in Auckland for 2 days	Return airfares	Wellington/Auckland
	\$111.89		Rental car and Parking fee	Auckland
	\$52.33		Dinner for 1 person	Auckland
	\$294.04		1 night accommodation and Parking fee	Auckland
	\$25.22		Lunch for 1 person	Auckland
	\$52.70		Parking fee	Wellington/Auckland
26 - 28 October 2022	\$622.44	Travel for Sector Engagement meetings in Auckland for 2 days	Return airfares	Wellington/Auckland
	\$660.87		2 nights accommodation	Auckland
	\$88.30		Dinner for 1 person	Auckland
	\$203.97		3 days car rental	Auckland



	\$91.48		Parking fee	Wellington/Auckland
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04 - 06 December 2022	\$394.73	Meeting with Staff in Auckland office for 3 days	Return airfares	Wellington/Auckland
	\$224.97		Rental car and petrol	Auckland
	\$63.35		Orbit booking fee	Auckland
	\$82.00		Taxi to and from Airport	Wellington
	\$413.14		2 nights accommodation & car park	Auckland
	\$99.13		Lunch for 7 people	Auckland
	\$52.70		Parking fee	Auckland
8 February 2023	\$517.87	New Zealand Education Sector meeting	Return airfares	Wellington/Auckland
	\$16.85		Orbit booking fee	Auckland
7 March 2023	\$411.60	Sector Engagement meeting in Auckland	Return airfares	Wellington/Auckland
	\$5.85		Orbit booking fee	Auckland
20 March 2023	\$689.10	To attend the Pacific Education Ministers meeting 2023	Return airfares	Wellington/Auckland
	\$6.55		Orbit booking fee	Auckland
	\$213.04		1 night accommodation	Auckland
	\$45.56		Orbit booking fee	Auckland
	\$48.60		Parking fee	Auckland
25-28 April 2023	\$365.22	To attend NZ Story Board and Sector Engagement meeting in Auckland	Return airfares	Wellington/Auckland
	\$5.85		Orbit booking fee	Auckland
	\$121.22		Food and beverages for 1 person	Auckland
	\$20.31		Lunch for 1 person	Auckland
	\$26.96		Breakfast for 1 person	Auckland



17-19 May 2023	\$345.82	Keynote speaker for India New Zealand Business Council (INZBC) meeting, and attended Sector Engagement in Auckland	Return airfares	Wellington/Auckland
	\$16.85		Orbit booking fee	Auckland
	\$10.08		Orbit booking fee	Auckland
	\$504.60		2 nights of accommodation and meals	Auckland
	\$77.13		Taxi charge from University of Auckland-to-Auckland airport	Auckland
	\$56.20		Uber fee from Auckland airport to Auckland CBD	Auckland
25-26 May 2023	\$33.91	ENZ Board and NZ Story Board meeting in Auckland	Uber fee from ENZ office to Wellington airport for 3 people	Auckland
	\$89.83		Uber fee from Auckland airport to Auckland CBD for 3 people	Auckland
Subtotal - Domestic travel \$9,489.71				



Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel	Type of expense	Location(s)
21 September 2022	\$9.13	Parking fee at Wharewaka Function Centre for European Parliamentary Trade Committee delegation visit to Wellington	Parking fee	Wellington
14 February 2023	\$10.50	Government Agency meeting for senior officials	Parking fee	Wellington
10 May 2023	\$8.70	Uber Cancellation fee	Uber cancellation fee	Wellington
19 May 2023	\$46.35	Keynote speaker for India New Zealand Business Council (INZBC) meeting, and attended Sector Engagement meeting	Taxi charge from ENZ office to Wellington airport	Wellington
	\$49.67		Taxi charge from Wellington airport to home	Wellington
23 June 2023	\$9.13	Meeting with the High Commissioner of India, for a debrief on India-New Zealand Education week	Parking fee	Wellington
Subtotal - local travel	\$133.48	Check - there are no hidden rows with data		Check - each entry provides sufficient information
Total travel expenses \$79,238.67				



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GST on costs	Figures exclude GST
Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.



Date(s)**	Cost in NZ\$	Purpose of hospitality	Type of expense	Location(s)
4 August 2022	\$7.54	Meeting with the Chief Executive of Universities New Zealand	Coffee for 2 people	Wellington
25 August 2022	\$81.74	Breakfast with Professor Mick Grimley, University of Canterbury	Breakfast for 2 people	Christchurch
26 October 2022	\$9.48	Coffee with Helen Burt - High Performance Leadership Coach	Coffee for 2 people	Auckland
27 October 2022	\$8.26	Coffee with Tim Gibson - Skills Consulting	Coffee for 2 people	Auckland
28 October 2022	\$38.26	Coffee with 6 representatives from AUT - Professor Guy Littlefair, Pro Vice-Chancellor and Dean, Faculty of Design and Creative Technologies, Meredith Smart, International Director, Rhiannon McKenzie-Smit Associate Director Operations and Partnerships, International Office, Grant McPherson CEO ENZ, Wendy Kerr, ENZ GM Sector Engagement, Sahinde Pala, ENZ GM Sector Services	Coffee for 6 people	Auckland
1 November 2022	\$4.77	Coffee with CEO Metservice	Coffee for 1 person	Wellington
20 March 2023	\$9.57	Coffee with Helen Burt - High Performance Leadership Coach	Coffee for 2 people	Auckland
4 April 2023	\$8.20	Coffee with Professor Guy Littlefair from AUT to discuss International Education matters	Coffee for 2 people	Auckland
9 May 2023	\$7.57	Meeting with Immigration New Zealand Chief Executive, Alison MacDonald as part of regular sector engagement	Coffee for 2 people	Wellington



17 May 2023	\$7.57	Meeting with Immigration New Zealand Chief Executive, Alison MacDonald as part of regular sector engagement	Coffee for 2 people	Wellington
14 June 2023	\$9.65	Meeting with ENZ Board member, Ziena Jalil for update on Te Pūkenga	Coffee for 2 people	Wellington
Total hospitality expenses		\$192.61		



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All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense	Type of expense	Location(s)
31 July 2022	\$38.17	Vodafone cell phone charges July 2022	Phone and data costs	New Zealand
1 August 2022	\$339.13	Institute of Finance Professionals NZ annual membership	Membership fee	New Zealand
31 August 2022	\$38.00	Vodafone cell phone charges August 2022	Phone and data costs	New Zealand
30 September 2022	\$157.46	Vodafone cell phone charges September 2022	Phone and data costs	New Zealand and overseas
31 October 2022	\$93.68	Vodafone cell phone charges October 2022	Phone and data costs	New Zealand and overseas
9 November 2022	\$255.00	Subscription to Harvard Review Magazine	Magazine subscription	New Zealand and overseas
27 November 2022	\$430.43	Subscription to The Economist Magazine	Magazine subscription	New Zealand and overseas
30 November 2022	\$114.73	Vodafone cell phone charges November 2022	Phone and data costs	New Zealand and overseas
31 December 2022	\$45.13	Vodafone cell phone charges December 2022	Phone and data costs	New Zealand and overseas
31 January 2023	\$38.44	Vodafone cell phone charges January 2023	Phone and data costs	New Zealand
28 February 2023	\$58.88	Vodafone cell phone charges February 2023	Phone and data costs	New Zealand and overseas
31 March 2023	\$93.68	Vodafone cell phone charges March 2023	Phone and data costs	New Zealand and overseas
3 April 2023	\$504.35	Subscription to Institute of Directors	Member Subscription	New Zealand and overseas
	\$256.58	Subscription to Sydney Morning Herald	Magazine subscription	New Zealand and overseas
30 April 2023	\$86.72	Vodafone cell phone charges for April 2023	Phone and data costs	New Zealand and overseas
30 May 2023	\$66.01	Vodafone cell phone charges for May 2023	Phone and data costs	New Zealand and overseas
1 June 2023	\$1,260.87	Annual Subscription to The Wellington Club	Member Subscription	New Zealand
12 June 2023	\$793.48	Annual Subscription to Chartered Accountants Australia and New Zealand	Member Subscription	New Zealand and overseas
30 June 2023	\$122.20	Vodafone cell phone charges for June 2023	Phone and data costs	New Zealand and overseas
Total other expenses		\$4,792.94		



Chief Executive Gifts and Benefits Disclosure					
Organisation Name	Education New Zealand				
Chief Executive	Grant McPherson				
Disclosure period start	1 July 2022				
Disclosure period end	30 June 2023				
GST on values	Figures exclude GST				
Agency totals check	Data and totals on this worksheet checked and confirmed				
Gifts and Benefits over \$50 annual value					
<i>Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation. Include all gifts, invitations or other hospitality whether accepted or declined.</i>					
Date(s)*	Description	Was the gift accepted?	Offered by	Estimated value in NZ\$	Other comments
8 Aug 2022	Display shield and traditional wall hanging	Accepted	METEOR (consortium of 11 Malaysian universities)	Estimate not possible	
19 April 2023	A set of brass deer	Accepted	Indian Institute of Technology Madras (IIT Madras)	Under \$100	Stored outside the CE's office at ENZ
Total count of gift/benefit entries:		Offered		2	
		Accepted		2	
		Declined		0	