

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name	Drug Free Sport New Zealand
Chief Executive**	Nick Paterson
Disclosure period start***	1 July 2023
Disclosure period end***	30 June 2024
Agency totals check	Data and totals checked on all sheets
Chief Executive approval****	This disclosure has not been approved by the Chief Executive due to departure.
Other sign-off****	CE employment ceased on 30/6/24. Expenses are signed off by Tim Castle, Chair of the Drug Free Sport New Zealand Board as at 30 June 2024.

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
Travel expenses	\$18,166.66	Figures include GST (where applicable)	Number offered	3
Hospitality	\$1,053.33	Figures include GST (where applicable)	Number accepted	3
Other expenses	\$3,210.50	Figures include GST (where applicable)	Number declined	0
International Travel	\$13,381.30	Figures include GST (where applicable)		
Domestic Travel	\$4,329.40	Figures include GST (where applicable)		
Local Travel	\$455.96	Figures include GST (where applicable)		
Notes				
* Headings on following tabs will pre populate with what you enter on this tab				
** Create a new workbook for a new Chief Executive				
*** Update if a shorter or different period is covered				
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member				

Chief Executive Expense Disclosure

Organisation Name	Drug Free Sport New Zealand
Chief Executive	Nick Paterson
Disclosure period start	1 July 2023
Disclosure period end	30 June 2024
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
16-17 October 2023	\$717.00	Victoria Police Corruption Conference	Airfares	Melbourne, Aus
16-17 October 2023	\$244.73	Victoria Police Corruption Conference	Accommodation	Melbourne, Aus
16-17 October 2023	\$271.20	Victoria Police Corruption Conference	Taxis	Melbourne, Aus
16-17 October 2023	\$36.68	Victoria Police Corruption Conference	Meal	Melbourne, Aus
11-20 November 2023	\$8.93	WADA Foundation Board Meeting	Visa	Canada
11-20 November 2023	\$177.90	WADA Foundation Board Meeting	Airport Taxis	New Zealand
11-20 November 2023	\$21.94	WADA Foundation Board Meeting	Taxi	Canada
11-20 November 2023	\$134.57	WADA Foundation Board Meeting	Meals	Canada
5-21 March 2024	\$9,560.95	WADA Symposium, Portugal NADO Visit	Airfares	Portugal, Switzerland
6-8 March 2024	\$575.11	Portugal NADO Visit	Accommodation	Portugal
5-21 March 2024	\$315.05	WADA Symposium, Portugal NADO Visit	Taxis	Portugal, Switzerland
5-21 March 2024	\$110.24	WADA Symposium, Portugal NADO Visit	Train Tickets	Portugal, Switzerland
5-21 March 2024	\$1,217.00	WADA Symposium, Portugal NADO Visit	Meals	Portugal, Switzerland

Subtotal - international travel	\$13,381.30	<i>Check - there are no hidden rows with data</i>	<i>Check - each entry provides sufficient information</i>
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Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
30 August 2023	\$566.46	Sports Integrity Meeting	Airfares	Wellington
30 August 2023	\$69.00	Sports Integrity Meeting	Parking	Auckland
30 August 2023	\$125.20	Sports Integrity Meeting	Taxis	Wellington
6 September 2023	\$69.00	Customs Assurance and Risk Committee Meeting	Parking	Auckland
6 September 2023	\$85.74	Customs Assurance and Risk Committee Meeting	Taxis	Wellington
11 September 2023	\$444.23	Meeting with Minister	Airfares	Wellington
11 September 2023	\$69.00	Sports Integrity Meeting	Parking	Auckland

11 September 2023	\$124.70	Sports Integrity Meeting	Taxis	Wellington
10 November 2023	\$509.23	AC-SEP Conference and TUE Committee Meeting	Airfares	Wellington
10 November 2023	\$69.00	AC-SEP Conference and TUE Committee Meeting	Parking	Auckland
10 November 2023	\$123.30	AC-SEP Conference and TUE Committee Meeting	Taxis	Wellington
8 February 2024	\$1,165.00	Sport NZ and ITP Meetings	Airfares including fare changes	Wellington
8 February 2024	\$112.00	Sport NZ and ITP Meetings	Taxis	Wellington
8 February 2024	\$69.00	Sport NZ and ITP Meetings	Parking	Auckland
28 March 2024	\$408.33	Meeting with Minister	Airfares	Wellington
28 March 2024	\$280.01	Meeting with Minister	Taxis	Wellington
4 April 2024	\$69.00	Customs Assurance and Risk Committee Meeting	Parking	Auckland

Subtotal - domestic travel \$4,329.49 **Check - there are no hidden rows with data** **Check - each entry provides sufficient information**

Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
2 July 2023	\$30.65	Meeting with Lawyers	Parking	Auckland
15 July 2023	\$100.33	Rugby Event	Taxis	Auckland
18 July 2023	\$10.50	NZOC International Representatives Network Meeting	Parking	Auckland
21 July 2023	\$10.50	Meeting with Paralympics	Parking	Auckland
24 July 2023	\$24.65	Connections Conference	Taxi	Auckland
25 July 2023	\$16.60	Connections Conference	Parking	Auckland
29 November 2023	\$24.65	International Representatives Sports Network Meeting	Parking	Auckland
21 December 2023	\$8.00	AdvisorPlus Meeting	Parking	Auckland
14 February 2024	\$67.03	Haltero Awards	Taxis	Auckland
3 March 2024	\$59.30	Networking Lunch: North Shore Cricket Club	Taxi	Auckland
4 March 2024	\$28.60	Meeting with Lawyers	Parking	Auckland
22 April 2024	\$16.60	TVNZ Interview	Parking	Auckland
13 May 2024	\$30.65	Meeting with EY and SFO	Parking	Auckland
18 May 2024	\$13.30	Meeting with NZOC	Parking	Auckland
6 June 2024	\$14.00	Meeting with NZ Rugby	Parking	Auckland

Subtotal - local travel \$455.96 **Check - there are no hidden rows with data** **Check - each entry provides sufficient information**

Total travel expenses \$18,166.66

Note

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Chief Executive Expense Disclosure

Organisation Name	Drug Free Sport New Zealand
Chief Executive	Nick Paterson
Disclosure period start	1 July 2023
Disclosure period end	30 June 2024
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
31 July 2023	\$10.00	Meeting with Ben Sandford	Coffee for 2	Auckland
8 September 2023	\$9.16	Meeting with SkyCityre Risk and Quality	Coffee for 2	Auckland
11 September 2023	\$28.76	Meeting with DF SNZ Chair ore Minister Meeting	Lunch for 2	Wellington
19 October 2023	\$25.50	Meeting with Ben Sandford	Lunch for 2	Tirau
19 October 2023	\$16.00	Meeting with DF SNZ Athlete Commission Chair, Toby Cunliffe-Steel	Coffee for 2	Cambridge
10 November 2023	\$17.00	Meeting with Sport New Zealand	Coffee for 3	Wellington
11 January 2024	\$103.53	Working lunch with ITP and HR consultant	Lunch	Auckland
13 February 2024	\$11.20	Meeting with DF SNZ Chair, Tim Castle	Coffee for 2	Auckland
21 February 2024	\$10.66	Meeting with DF SNZ Athlete Commission Chair, Toby Cunliffe-Steel	Coffee for 2	Auckland
13 March 2024	\$80.25	Annual Aus/NZ networking dinner: split 50/50 with Aus	Dinner for 5	Switzerland
18 June 2024	\$11.27	Meeting with Coach	Coffee for 2	Auckland

Total hospitality expenses	\$1,053.33	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes

* Third parties include people and organisations external to the public service or statutory Crown entities.

** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

†† Insert additional rows as needed: right click on a row number (left of screen) and select 'Insert' - this will insert a row above selected row.

††† Total cost will appear automatically once you put information in rows above.

‡‡‡ Mark clearly if there is no information to disclose - provide a note in this effect in the 'Date' column (column A).

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All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
1 July 2023 - 30 June 2024	\$ 912.50	Chartered Accountant Annual Subscription Fee	Membership Fee	n/a
1 July 2023 - 30 June 2024	\$ 780.00	Spark Business Endless Plan	Phone Costs	n/a
1 July 2023 - 30 June 2024	\$ 720.00	Institute of Directors Training	Membership Fee	n/a
1 July 2023 - 30 June 2024	\$ 615.00	Institute of Directors Membership Fee	Membership Fee	n/a
12 February 2024	\$ 108.00	Institute of Directors Change for Maori Governance Course	Course	n/a
27 February 2024	\$ 75.00	Boardroom Dynamics Training Course	Course	n/a
Total other expenses	\$3,210.50	Check - none are nil/blank rows with data	Check - each entry provides sufficient information	

Notes

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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Total cost will appear automatically once you put information in rows above.

Make sure if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

Chief Executive Gifts and Benefits Disclosure

Organisation Name	Drug Free Sport New Zealand
Chief Executive	Nick Paterson
Disclosure period start	1 July 2023
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GST on values	Figures include GST (where applicable)
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Gifts and Benefits over \$50 annual value

Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation. Include all gifts, invitations or other hospitality whether accepted or declined.

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
1 July 2023	Ticket to All Blacks vs South Africa Rugby Game	Accepted	New Zealand Rugby	\$100.00	Opportunity to network with NSO and other stakeholders in attendance
14 February 2024	Halberg Awards Ticket	Accepted	Meredith Cornell	\$250.00	Opportunity to network with sector and other stakeholders in attendance
28 February 2024	North Shore Cricket Club Fundraiser	Accepted	Meredith Cornell	\$100.00	Opportunity to network with stakeholders in attendance
Total count of gift/benefit entries: Offered		3	Check - there are no hidden rows with data	Check - each entry provides sufficient information	
	Accepted	3			
	Declined	0			

Notes

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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Delete rows as needed: right click on a row number (left of screen) and select Delete - this will delete the selected row.

A one-off offer of something worth \$50 is not included, but if the offer is made more than once a year, it should be disclosed.

Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).

Exclude gifts and benefits that are disclosed.

Number of gifts/benefits will update automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).