

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name	Drug Free Sport New Zealand
Chief Executive**	Nick Paterson
Disclosure period start***	1 July 2020
Disclosure period end***	30 June 2021
Agency totals check	Data and totals checked on all sheets
Chief Executive approval****	This disclosure has been approved by the Chief Executive
Other sign-off****	Tim Castle, Board Chair, 21/07/21

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light blue.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
Travel expenses	\$5,337.41	Figures include GST (where applicable)	Number offered	2
Hospitality	\$362.80	Figures include GST (where applicable)	Number accepted	2
Other expenses	\$1,364.42	Figures include GST (where applicable)	Number declined	0
International Travel	\$0.00	Figures include GST (where applicable)		
Domestic Travel	\$5,025.17	Figures include GST (where applicable)		
Local Travel	\$312.24	Figures include GST (where applicable)		
Notes				
* Headings on following tabs will pre populate with what you enter on this tab				
** Create a new workbook for a new Chief Executive				
*** Update if a shorter or different period is covered				
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member				

Chief Executive Expense Disclosure

Organisation Name	Drug Free Sport New Zealand
Chief Executive	Nick Paterson
Disclosure period start	1 July 2020
Disclosure period end	30 June 2021
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
		No international travel expenses to disclose for this period		
Subtotal - international travel		\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
8 July 2020	\$453.41	ICE Chair/CE meeting	Airfare	Wellington
8 July 2020	\$40.60	ICE Chairs' CE Forum	Taxi- to meeting from airport	Wellington
8 July 2020	\$43.00	ICE Chairs' CE Forum	Taxi- from meeting to airport	Wellington
8 July 2020	\$65.00	ICE Chairs' CE Forum	Airport carparking	Auckland
23 July 2020	\$324.71	Meeting with Minister	Airfare	Wellington
23 July 2020	\$41.20	ICE Meeting	Taxi- to meeting from airport	Wellington
23 July 2020	\$47.30	ICE Meeting	Taxi- from meeting to airport	Wellington
23 July 2020	\$65.00	ICE Meeting	Airport carparking	Auckland
10 September 2020	\$334.60	Former chair Leaving Event	Airfare	Wellington
10 September 2020	\$39.70	Former chair Leaving Event	Taxi- to meeting from airport	Wellington
11 September 2020	\$39.60	Former chair Leaving Event	Taxi- from meeting to airport	Wellington
10 September 2020	\$14.50	Former chair Leaving Event	Lunch	Wellington
11 September 2020	\$65.00	Former chair Leaving Event	Airport carparking	Auckland
24 November 2020	\$857.31	Meeting with Minister	Airfare	Wellington
24 November 2020	\$43.10	Meeting with Minister	Taxi to venue	Wellington
24 November 2020	\$38.30	Meeting with Minister	Taxi from venue	Wellington
24 November 2020	\$65.00	Meeting with Minister	Airport carparking	Auckland
28 April 2021	\$236.66	Meeting with Minister	Airfare	Wellington
28 April 2021	\$45.30	Meeting with Minister	Taxi to venue	Wellington
28 April 2021	\$85.00	Meeting with Minister	Meal (4 pax) briefing pre meeting	Wellington
28 April 2021	\$46.20	Meeting with Minister	Taxi from venue	Wellington
28 April 2021	\$65.00	Meeting with Minister	Airport Parking	Auckland
29 April 2021	\$69.20	Strategy Day: Meeting with Board Chair	Meal (2 pax)	Cambridge

30 April 2021	\$211.87	Strategy Day: Breakfast with Board and Senior Leadership Team	Meal (9 pax)	Cambridge
12 May 2021	\$436.47	NZR Integrity in Sport Meeting, Crown Entity Workshop	Airfare	Wellington
12 May 2021	\$9.40	NZR Integrity in Sport Meeting, Crown Entity Workshop	Taxi	Wellington
12 May 2021	\$38.70	NZR Integrity in Sport Meeting, Crown Entity Workshop	Taxi	Wellington
12 May 2021	\$42.50	NZR Integrity in Sport Meeting, Crown Entity Workshop	Taxi	Wellington
13 May 2021	\$65.00	NZR Integrity in Sport Meeting, Crown Entity Workshop	Airport carparking	Auckland
26 May 2021	\$352.08	Meeting with SportNZ Chair and CEO	Airfare	Wellington
26 May 2021	\$163.00	Meeting with SportNZ Chair and CEO	Hotel	Wellington
26 May 2021	\$48.30	Meeting with SportNZ Chair and CEO	Taxi	Wellington
26 May 2021	\$25.81	Meeting with SportNZ Chair and CEO	Taxi	Wellington
26 May 2021	\$65.00	Meeting with SportNZ Chair and CEO	Airport carparking	Auckland
10 June 2021	\$285.15	Meeting with Minister	Airfare	Wellington
10 June 2021	\$46.70	Meeting with Minister	Taxi	Wellington
10 June 2021	\$45.50	Meeting with Minister	Taxi	Wellington
10 June 2021	\$65.00	Meeting with Minister	Airport carparking	Auckland
Subtotal - domestic travel \$5,025.17 Check - there are no hidden rows with data Check - each entry provides sufficient information				

Local Travel (within City, excluding travel to airport)				
1 July 2020	\$3.00	PNZ Meeting	Parking	Auckland
6 August 2020	\$8.00	Meeting with Netball New Zealand	Parking	Auckland
28 September 2020	\$24.55	MH QC meeting	Parking	Auckland
15 October 2020	\$4.50	Meeting with SD re leadership	Parking	Auckland
18 October 2021	\$54.79	Bledisloe Cup	Taxi	Auckland
22 October 2020	\$10.00	AUT Millennium Meeting	Parking	Auckland
4 November 2020	\$15.55	Halberg Foundation	Parking	Auckland
11 November 2020	\$5.50	Meeting with NZOC	Parking	Auckland
26 November 2020	\$10.00	DFSNZ Symposium at AUT Millenium	Parking	Auckland
4 February 2021	\$20.00	Meeting with EY & MC	Parking	Auckland
25 February 2021	\$20.50	Meeting with NZOC	Parking	Auckland
22 March 2021	\$6.00	Meeting with Triathlon NZ	Parking	Auckland
24 March 2021	\$43.72	Halberg Awards	Taxi	Auckland
1 April 2021	\$18.55	Meeting with Sports Tribunal	Parking	Auckland
6 April 2021	\$26.60	Meeting with Badminton NZ	Parking	Auckland
21 April 2021	\$12.00	Meeting with Senior Leadership Team	Parking	Auckland
28 April 2021	\$15.98	Meeting with Hurricanes CE	Taxi	Auckland
19 May 2021	\$13.00	Meeting with NZOC	Parking	Auckland
Subtotal - local travel \$312.24 Check - there are no hidden rows with data Check - each entry provides sufficient information				

Total travel expenses	\$5,337.41
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Notes

* Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Chief Executive Expense Disclosure

Organisation Name	Drug Free Sport New Zealand
Chief Executive	Nick Paterson
Disclosure period start	1 July 2020
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GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
23 July 2020	\$8.00	ICE Meeting	Coffee meeting with Hon Cosgrove	Wellington
6 August 2020	\$17.60	Building relationships	Meeting with Netball New Zealand	Auckland
17 September 2020	\$20.90	Building relationships	Coffee with lockerroom(3 pax)	Auckland
28 September 2020	\$32.00	Building relationships	Mike Heron meeting	Auckland
20 October 2020	\$13.20	Coffee meeting with Adam Blair	Briefing for Symposium	Auckland
22 October 2020	\$35.80	Building relationships	Lunch meeting with Triathlon New Zealand	Auckland
25 March 2021	\$33.50	Meeting DCO	Lunch (3 pax)	Cambridge
5 May 2021	\$60.80	Building relationships	Working Lunch with SIA & Sport NZ (4 pax)	Auckland
5 May 2021	\$141.00	Building relationships	Working Dinner with SIA & Clayton Cosgrove (3 pax)	Auckland

Total hospitality expenses	\$362.80	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes			
* Third parties include people and organisations external to the public service or statutory Crown entities.			
** Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.			
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.			
Total cost will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).			

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All Other Expenses

All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
 Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
8 July 2020	\$23.80	Building relationships	Lunch with Board chair	Wellington
24 July 2020	\$798.00	Chartered Accountants Annual Fee	Membership fees	NZ
26 July 2020	\$403.72	WISPA Captain's Lunch	Building relationships (2pax)	NZ
17 September 2020	\$13.50	Building relationships	Coffee meeting with Chair of TUE Committee	Auckland
10 November 2020	\$56.70	Building relationships	Meeting with Board member/ I&I mgr	Auckland
7 April 2021	\$55.00	Building relationships	Meeting with Board Chair	Auckland
12 May 2021	\$13.70	Building relationships	Meeting with Board Chair	Wellington
Total other expenses	\$1,364.42	Check - there are no hidden rows with data	Check - each entry provides sufficient information	
Notes				
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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

Chief Executive Gifts and Benefits Disclosure

Organisation Name	Drug Free Sport New Zealand
Chief Executive	Nick Paterson
Disclosure period start	1 July 2020
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GST on values	Figures include GST (where applicable)
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Gifts and Benefits over \$50 annual value

Include all gifts, invitations to events and other hospitality , of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.
Include all gifts, invitations or other hospitality whether accepted or declined .

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
18 October 2020	Invitation to watch Bledisloe Cup	Accepted	NZ Rugby	\$100.00	Building relationships
1 December 2020	Christmas Gift Basket	Accepted	Advisory Plus	\$100.00	Made available to team pre-xmas

Total count of gift/benefit entries:	Offered	2	Check - there are no hidden rows with data	Check - each entry provides sufficient information
	Accepted	2		
	Declined	0		

Notes

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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.

Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).

Include gifts and benefits that are declined.

Number of gifts/benefits will update automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).