

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name	New Zealand Qualifications Authority
Chief Executive**	Dr Grant Klinkum
Disclosure period start***	1 July 2021
Disclosure period end***	30 June 2022
Agency totals check	Data and totals checked on all sheets
Chief Executive approval****	This disclosure has been approved by the Chief Executive
Other sign-off****	This disclosure has been approved by the Chief Financial Officer

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
Travel expenses	\$335.99	Figures exclude GST	Number offered	0
Hospitality	\$100.50	Figures exclude GST	Number accepted	0
Other expenses	\$4,245.36	Figures exclude GST	Number declined	0
International Travel	\$0.00	Figures exclude GST		
Domestic Travel	\$335.99	Figures exclude GST		
Local Travel	\$0.00	Figures exclude GST		



Chief Executive Expense Disclosure

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International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
		None		
Subtotal - international travel		\$0.00		

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
August 21	\$290.49	Visit to Media Design School	Flights	Wellington & Auckland
July 21 - June 22	\$45.50	Other travel booking fees and account charges during the year (including cancellation costs)	Booking fees and charges	n/a
Subtotal - domestic travel		\$335.99		

Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
		Included within domestic travel above		

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Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
April 22	\$100.50	Catering costs while hosting Cook Islands Secretary of Education	Catering (for 3 lunches)	Wellington
Total hospitality expenses				
	\$100.50			

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All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
July 21 - June 22	\$481.54	Mobile telephone costs for the year including data	Telephone	n/a
August 21	\$164.54	Catering costs for leaving team member	Catering	Wellington
August 21	\$98.70	Flowers for bereavement related to a Direct Report	Gift	Wellington
September 21	\$156.52	Membership fee for The Royal Society of New Zealand	Membership fees	n/a
September 21	\$723.10	Leaving gifts for 3 departing Board Members	Gift	Wellington
December 21	\$805.96	Professional Development course	Course costs	Wellington
December 21	\$1,815.00	Facilitated 360° review	Course costs	Wellington
Total other expenses	\$4,245.36			



