

Samuel 27./7/22

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

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|------------------------------|---|
| Organisation Name | Te Puni Kōkiri |
| Chief Executive** | Dave Samuels |
| Disclosure period start*** | 1 July 2021 |
| Disclosure period end*** | 30 June 2022 |
| Agency totals check | Data and totals checked on all sheets |
| Chief Executive approval**** | This disclosure has been approved by the Chief Executive |
| Other sign-off**** | Dame Karen Sewell, Chair, TPK Risk and Audit Management Committee |

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.
 Throughout this workbook, input cells are shaded light green.

| Summary of expenses | Cost in NZ\$ | GST inc / exc | Gifts and benefits | Count |
|-----------------------------|-------------------|--|------------------------|-----------|
| Travel expenses | \$5,639.40 | Figures include GST (where applicable) | Number offered | 15 |
| Hospitality | \$0.00 | Figures include GST (where applicable) | Number accepted | 10 |
| Other expenses | \$3,439.04 | Figures include GST (where applicable) | Number declined | 5 |
| International Travel | \$0.00 | Figures include GST (where applicable) | | |
| Domestic Travel | \$5,590.50 | Figures include GST (where applicable) | | |
| Local Travel | \$48.90 | Figures include GST (where applicable) | | |

Notes
 * Headings on following tabs will pre populate with what you enter on this tab
 ** Create a new workbook for a new Chief Executive
 *** Update if a shorter or different period is covered
 **** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member

Chief Executive Expense Disclosure

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|-------------------------|---|
| Organisation Name | Te Puni Kōkiri |
| Chief Executive | Dave Samuels |
| Disclosure period start | 1 July 2021 |
| Disclosure period end | 30 June 2022 |
| GST on costs | Figures include GST (where applicable) |
| Agency totals check | Data and totals on this worksheet checked and confirmed |

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

| Date(s)* | Cost in NZ\$** | Purpose of travel (e.g. attending XYZ conference for 3 days)*** | Type of expense (e.g. hotel, airfares, taxis, meals & for how many people) | Location(s) |
|---|----------------|--|---|---|
| NO INTERNATIONAL TRAVEL TO DISCLOSE DURING THIS PERIOD | | | | |
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| Subtotal - international travel | | \$0.00 | Check - there are no hidden rows with data | Check - each entry provides sufficient information |

Domestic Travel (within NZ, including travel to and from local airport)

| Date(s)* | Cost in NZ\$ | Purpose of travel (e.g. visiting district office for two days...)*** | Type of expense (e.g. hotel, airfares, taxis, meals & for how many people) | Location(s) |
|----------------|--------------|--|---|--|
| 1 July 2021 | \$80.90 | Taxi from Dave's house to Wellington Airport - Regional visit to Ikaroa Rawhiti | Taxi | Wellington |
| 1 July 2021 | \$818.66 | Return airfare from Wellington to Gisborne - Regional visit to Ikaroa Rawhiti | Airfare | Wellington - Gisborne - Wellington |
| 1 July 2021 | \$150.00 | Accommodation - Senator Motor Inn - Regional visit to Ikaroa Rawhiti | Accommodation | Gisborne |
| 15 July 2021 | \$73.70 | Taxi from Dave's house to Wellington Airport - Regional visit to Tāmaki Makaurau | Taxi | Wellington |
| 15 July 2021 | \$642.13 | Return airfare from Wellington to Auckland - Regional visit to Tāmaki Makaurau | Airfare | Wellington - Auckland - Wellington |
| 15 July 2021 | \$147.90 | Accommodation - Ramada Suites Manukau - Regional visit to Tāmaki Makaurau | Accommodation | Auckland |
| 16 July 2021 | \$74.50 | Taxi from Wellington Airport to Dave's house - Regional visit to Tāmaki Makaurau | Taxi | Wellington |
| 28 July 2021 | \$70.60 | Taxi from Dave's house to Wellington Airport - Waikato-Tainui/Ngāti Haua Accords | Taxi | Wellington |
| 28 July 2021 | \$597.34 | Return airfare from Wellington to Hamilton - Waikato-Tainui/Ngāti Haua Accords | Airfare | Wellington - Hamilton - Wellington |
| 28 July 2021 | \$70.00 | Taxi from Wellington Airport to Dave's house - Waikato-Tainui/Ngāti Haua Accords | Taxi | Wellington |
| 5 October 2021 | \$38.50 | Taxi from Te Puni Kōkiri to Wellington Airport - Departmental History | Taxi | Wellington |
| 5 October 2021 | \$661.51 | Return airfare - Wellington - Rotorua - Gisborne - Wellington | Airfare | Wellington - Rotorua - Gisborne - Wellington |
| 5 October 2021 | \$121.70 | Rental car from Rotorua to Gisborne - Meeting Sir Wira Gardiner to discuss TPK history | Rental car | Rotorua - Gisborne |
| 5 October 2021 | \$155.00 | Accommodation - Tuscany Villas | Accommodation | Whakatane |

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|--|----------|--|------------|---------------------------------------|
| 6 October 2021 | \$37.30 | Taxi from Wellington Airport to Te Puni Kōkiri - Meeting with Sir Wira Gardiner | Taxi | Wellington |
| 19 March 2022 | \$345.80 | Airfare from Wellington to Rotorua - Sir Wira Gardiner's tangihanga | Airfare | Wellington - Rotorua |
| 19 March 2022 | \$36.00 | Wellington Airport parking ticket - Sir Wira Gardiner's tangihanga | Parking | Wellington |
| 19 March 2022 | \$171.99 | Hertz rental car - Sir Wira Gardiner's tangihanga | Rental car | Rotorua - Tauranga |
| 19 March 2022 | \$31.63 | Hertz rental car - Sir Wira Gardiner's tangihanga (fee for returning to a different airport) | Rental car | Rotorua - Tauranga |
| 19 March 2022 | \$427.80 | Airfare from Tauranga to Wellington - Sir Wira Gardiner's tangihanga | Airfare | Tauranga - Wellington |
| 29 April 2022 | \$36.00 | Wellington Airport parking ticket - Sir Wira Gardiner's tangihanga | Parking | Wellington |
| 29 April 2022 | \$669.29 | Return Airfare from Wellington to New Plymouth - Housing prototype contract signing | Airfare | Wellington - New Plymouth |
| 27 May 2022 | \$132.25 | Travel advance Mileage Claim - Return trip to Martinborough - PSLT Retreat | Mileage | Wellington-Martinborough - Wellington |
| Subtotal - domestic travel \$5,590.50 <i>Check - there are no hidden rows with data</i> <i>Check - each entry provides sufficient information</i> | | | | |

Local Travel (within City, excluding travel to airport)

| Date(s)* | Cost in NZ\$ | Purpose of travel (e.g. meeting with Minister)** | Type of expense (e.g. taxi, parking, bus) | Location(s) |
|--|--------------|--|--|-------------|
| 16 August 2021 | \$9.00 | Taxi from TPK to Police Headquarter, 180 Molesworth St - Meeting with Commissioner of Police | Taxi | Wellington |
| 3 March 2022 | \$14.80 | Taxi from TPK to Victoria University | Taxi | Wellington |
| 3 March 2022 | \$11.20 | Taxi from Victoria University to TPK | Taxi | Wellington |
| 4 May 2022 | \$13.90 | Taxi from TPK to Pukeahu War Memorial | Taxi | Wellington |
| Subtotal - local travel \$48.90 <i>Check - there are no hidden rows with data</i> <i>Check - each entry provides sufficient information</i> | | | | |

Total travel expenses \$5,639.40

- Notes**
- * Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.
 - ** Note that GST may not apply to overseas purchases.
 - *** Please include sufficient information to explain the trip and its costs including destination and duration.
- Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.
 Group expenditure relating to each overseas trip.
 Subtotals and totals will appear automatically once you put information in rows above.
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Chief Executive Expense Disclosure

| | |
|-------------------------|---|
| Organisation Name | Te Puni Kōkiri |
| Chief Executive | Dave Samuels |
| Disclosure period start | 1 July 2021 |
| Disclosure period end | 30 June 2022 |
| GST on costs | Figures include GST (where applicable) |
| Agency totals check | Data and totals on this worksheet checked and confirmed |

Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

| Date(s)** | Cost in NZ\$ | Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building) | Type of expense (what and for how many e.g. dinner for 5) | Location(s) |
|--|---------------|---|--|-------------|
| NO HOSPITALITY TO DISCLOSE DURING THIS PERIOD | | | | |
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| Total hospitality expenses | \$0.00 | Check - there are no hidden rows with data | Check - each entry provides sufficient information | |

Notes

* Third parties include people and organisations external to the public service or statutory Crown entities.

** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Total cost will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

Chief Executive Expense Disclosure

| | |
|-------------------------|---|
| Organisation Name | Te Puni Kōkiri |
| Chief Executive | Dave Samuels |
| Disclosure period start | 1 July 2021 |
| Disclosure period end | 30 June 2022 |
| GST on costs | Figures include GST (where applicable) |
| Agency totals check | Data and totals on this worksheet checked and confirmed |

All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

| Date(s)* | Cost in NZ\$ | Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC) | Type of expense (e.g. phone and data costs, membership fees) | Location(s) |
|-------------------|--------------|--|---|-------------|
| 1 July 2021 | \$40.00 | Dinner, Gisborne - Visit to TPK Office | Meal | Gisborne |
| 15 July 2021 | \$40.00 | Dinner, Auckland - Visit to TPK Office | Meal | Auckland |
| 20 July 2021 | \$100.05 | Phone and data | Phone and data | Wellington |
| 17 August 2021 | \$100.05 | Phone and data | Phone and data | Wellington |
| 13 September 2021 | \$100.05 | Phone and data | Phone and data | Wellington |
| 30 September 2021 | \$40.00 | Dinner, Wellington - ELT Away Day | Meal | Wellington |
| 1 October 2021 | \$25.00 | Lunch, Wellington - ELT Away Day | Meal | Wellington |
| 6 October 2021 | \$39.00 | Dinner, Whakatane | Meal | Whakatane |
| 5 November 2021 | \$603.75 | Coaching services from Leadership Matters Limited (1 session) | Professional Development | Wellington |
| 21 October 2021 | \$100.05 | Phone and data | Phone and data | Wellington |
| 19 November 2021 | \$100.05 | Phone and data | Phone and data | Wellington |
| 20 December 2021 | \$553.19 | Coaching services from Leadership Matters Limited (1 session) | Professional Development | Wellington |
| 17 December 2021 | \$100.05 | Phone and data | Phone and data | Wellington |
| 18 January 2022 | \$100.05 | Phone and data | Phone and data | Wellington |
| 18 February 2022 | \$553.19 | Coaching services from Leadership Matters Limited (1 session) | Professional Development | Wellington |
| 28 February 2022 | \$95.65 | Phone and data | Phone and data | Wellington |
| 17 March 2022 | \$100.07 | Phone and data | Phone and data | Wellington |
| 17 June 2022 | \$553.19 | Coaching services from Leadership Matters Limited (1 session) | Professional Development | Wellington |
| 20 May 2022 | \$95.65 | Phone and data | Phone and data | Wellington |

| | | | |
|-----------------------------|-------------------|---|---|
| Total other expenses | \$3,439.04 | Check - there are no hidden rows with data | Check - each entry provides sufficient information |
|-----------------------------|-------------------|---|---|

Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.
 Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.
 Total cost will appear automatically once you put information in rows above.
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

Chief Executive Gifts and Benefits Disclosure

| | |
|-------------------------|---|
| Organisation Name | Te Puni Kōkiri |
| Chief Executive | Dave Samuels |
| Disclosure period start | 1 July 2021 |
| Disclosure period end | 30 June 2022 |
| GST on values | Figures include GST (where applicable) |
| Agency totals check | Data and totals on this worksheet checked and confirmed |

Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

| Date(s)* | Description (e.g. event tickets, etc.) | Was the gift accepted? (drop-down list in cell) | Offered by (who made the offer?) | Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible) | Other comments (e.g. if given to others, whom?) |
|---|---|--|--|---|---|
| 31 July 2021 | Invite from Māori Television - *Ngā Tohu Matariki o Te Tau* - Matariki Awards 2021 (table of 10) | Accepted | Māori Television | | TPK is the principal sponsor |
| 9 July 2021 | The Hidden World of the Naga, Gift from the High Commissioner of India | Accepted | High Commissioner of India | Under \$100 | \$65.97 |
| 23 July 2021 | Ticket to the New Zealand premiere of the film Coming Home in the Dark | Declined | New Zealand Film Commission | Under \$100 | |
| 30 July 2021 | Lunch with Chairman of Wharewaka o Pōneke Charitable Trust & Chairman of Wellington Tenth Trust | Accepted | Wharewaka o Pōneke Charitable Trust | Under \$100 | Under \$50 |
| 2 August 2021 | Box of Bohemian chocolates - Aspiring Leaders Masterclass: Māori Crown Relationships | Accepted | Institute of Public Administration New Zealand (IPANZ) | Under \$100 | \$27 |
| 4 August 2021 | For King and Other Countries book | Accepted | Massey University Foundation | Under \$100 | Under \$50 |
| 5 August 2021 | Toki - Carved adze | Accepted | New Zealand Defence Force | \$929.00 | Gifted by the Ngā Ara Whakatupuranga - New Frontiers Cohort Members |
| 6 August 2021 | Kia Kotahi – All Together: A Global Ode to Joy Sat, 11 Sept, 6:30pm | Declined | New Zealand Symphony Orchestra | Under \$100 | |
| 15 October 2021 | James Bond screening - 21 Oct 21 | Declined | British High Commission | Under \$100 | |
| 4 November 2021 | Decorative taiaha (40cms) | Accepted | New Zealand Army | Under \$100 | Dave attended the NZDF Recruit Regular Force 404 March Out in Waiouru as the Honorary Guest Speaker |
| 5 November 2021 | Lunch with the Ambassador of Ireland | Accepted | Ambassador of Ireland | Under \$100 | |
| 16 December 2021 | Te Amokura Christmas - Save The Date: Thursday 16 December @ Te Wharewaka o Pōneke | Declined | Te Amokura | Under \$100 | |
| 30 November 2021 | Launch of Conradh na Gaeilge Aotearoa hosted by H.E. Mr Peter Ryan, Ambassador of Ireland and Mrs Teresa Ryan | Accepted | Ambassador of Ireland | Under \$100 | |
| 23 June 2022 | Invitation from HE Laura Clarke and Mr Toby Fisher to attend their Matariki Farewell Ball | Accepted | British High Commissioner | Under \$100 | |
| 20 June 2022 | Cocktail evening for Kiwifruit Industry | Declined | Minister for Agriculture | Under \$100 | |
| Total count of gift/benefit entries: | | | | | |
| | Offered | 15 | Check - there are no hidden rows with data | Not all lines have an entry for "Description", "Was the gift accepted?" and "Estimated value in NZ\$" | |
| | Accepted | 10 | | | |