

## Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name</b>	New Zealand Lotteries Commission
<b>Chief Executive**</b>	Christopher Lyman
<b>Disclosure period start***</b>	1 July 2020
<b>Disclosure period end***</b>	30 June 2021
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Chief Executive approval****</b>	This disclosure has been approved by the Chief Executive
<b>Other sign-off****</b>	Dan Balasoglou (Chief Financial Officer)

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$3,644.76</b>	Figures exclude GST		<b>Number offered</b>	<b>4</b>
<b>Hospitality</b>	<b>\$275.63</b>	Figures exclude GST		<b>Number accepted</b>	<b>4</b>
<b>Other expenses</b>	<b>\$5,834.24</b>	Figures exclude GST		<b>Number declined</b>	<b>0</b>
<b>International Travel</b>	<b>\$0.00</b>	Figures exclude GST			
<b>Domestic Travel</b>	<b>\$3,189.90</b>	Figures exclude GST			
<b>Local Travel</b>	<b>\$454.86</b>	Figures exclude GST			

<b>Notes</b>	
* Headings on following tabs will pre populate with what you enter on this tab	
** Create a new workbook for a new Chief Executive	
*** Update if a shorter or different period is covered	
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member	

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	New Zealand Lotteries Commission
<b>Chief Executive</b>	Christopher Lyman
<b>Disclosure period start</b>	1 July 2020
<b>Disclosure period end</b>	30 June 2021
<b>GST on costs</b>	Figures exclude GST
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### International, domestic and local travel expenses

*All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
<b>Subtotal - international travel</b>	<b>\$0.00</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	

#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
1 July 2020-30 June 2021	\$480.71	Meetings with staff/suppliers/NZLGB/government agencies/Ministers	Accommodation	New Zealand
1 July 2020-30 June 2021	\$2,160.65	Meetings with staff/suppliers/NZLGB/government agencies/Ministers	Airfares	New Zealand
1 July 2020-30 June 2021	\$226.61	Meetings with staff/suppliers/NZLGB/government agencies/Ministers	Parking	New Zealand
1 July 2020-30 June 2021	\$86.63	Meetings with staff/suppliers/NZLGB/government agencies/Ministers	Transport (taxi fares, car hire)	New Zealand
1 July 2020-30 June 2021	\$235.30	Meetings with staff/suppliers/NZLGB/government agencies/Ministers	Food & beverage	New Zealand
<b>Subtotal - domestic travel</b>	<b>\$3,189.90</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	

#### Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
1 July 2020-30 June 2021	\$391.89	Meetings with staff/suppliers/NZLGB/government agencies/Ministers	Transport (taxi fares, car hire)	New Zealand
1 July 2020-30 June 2021	\$62.97	Meetings with staff/suppliers/NZLGB/government agencies/Ministers	Parking	New Zealand



## Chief Executive Expense Disclosure

<b>Organisation Name</b>	New Zealand Lotteries Commission
<b>Chief Executive</b>	Christopher Lyman
<b>Disclosure period start</b>	1 July 2020
<b>Disclosure period end</b>	30 June 2021
<b>GST on costs</b>	Figures exclude GST
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### Hospitality Offered to Third Parties\*

*All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
16 July 2020	\$54.35	Meetings with suppliers	Food & beverage	New Zealand
10 August 2020	\$38.70	Meetings with suppliers	Food & beverage	New Zealand
15 October 2020	\$46.50	Meetings with suppliers	Food & beverage	New Zealand
26 November 2020	\$73.04	Meetings with suppliers	Food & beverage	New Zealand
6 May 2021	\$53.91	Meetings with suppliers	Food & beverage	New Zealand
7 June 2021	\$9.13	Meetings with suppliers	Food & beverage	New Zealand
<b>Total hospitality expenses</b>	<b>\$275.63</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	

**Notes**

\* Third parties include people and organisations external to the public service or statutory Crown entities.

\*\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Total cost will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	New Zealand Lotteries Commission
<b>Chief Executive</b>	Christopher Lyman
<b>Disclosure period start</b>	1 July 2020
<b>Disclosure period end</b>	30 June 2021
<b>GST on costs</b>	Figures exclude GST
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.  
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
1 July 2020-30 June 2021	\$563.27	Phone and data costs	Phone and data costs	New Zealand
1 July 2020-30 June 2021	\$4,710.71	Professional development	Training	New Zealand
1 July 2020-30 June 2021	\$560.26	Meetings with staff/Board	Meals/Coffee	New Zealand
<b>Total other expenses</b>	<b>\$5,834.24</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	

**Notes**

\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.  
 Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.  
 Total cost will appear automatically once you put information in rows above.  
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

## Chief Executive Gifts and Benefits Disclosure

Organisation Name	New Zealand Lotteries Commission
Chief Executive	Christopher Lyman
Disclosure period start	1 July 2020
Disclosure period end	30 June 2021
GST on values	Figures exclude GST
Agency totals check	Data and totals on this worksheet checked and confirmed

### Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.  
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
18-Oct-20	Function attendance – Bledisloe Cup	Accepted	Datacom	Estimate not possible	CE and partner attended
31-Oct-20	Function attendance – Starjam Event	Accepted	StarJam	Estimate not possible	CE and partner attended
19-Feb-21	Function attendance – Americas Cup – Team Emirates NZ	Accepted	Sport NZ	Estimate not possible	CE and partner attended
24-Mar-21	Function attendance - Halberg Awards	Accepted	Sport NZ	Estimate not possible	CE and partner attended

<b>Total count of gift/benefit entries:</b>	Offered	4	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
	Accepted	4		
	Declined	0		

**Notes**

\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.

Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).

Include gifts and benefits that are declined.

Number of gifts/benefits will update automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).